

2026-2027 Alaska Cache Ordering Guidance

Cache Order Naming Convention

After testing between Dispatch and AKK, a standard “batch/group” naming convention will be required when placing cache orders to AKK.

The naming convention for all orders being placed to the cache is as follows:

Date Time Needed – Paracargo

Date Time Needed – Fresh Food

Date Time Needed – Local Pick Up

If the order is not Paracargo, Fresh Food or Local Pick up then simply just name the cache order the date time needed.

Examples:

6/9/25 1200 - Paracargo (Paracargo Order)

6/8/25 1200 - Fresh Food (Fresh Food Order)

6/7/25 1200- Local Pick Up (An order that will be picked up locally)

6/10/25 1200 (An order that does not fall into the other three categories)

AKK is able to manage multiple orders with the same Date/Time Needed, if orders must be split for other instances not listed above.

All local centers will be required to create their own “batch/groups” before placing up to AICC.

Outstation Supply

If you are placing an order to the AKK cache that is going to be filled from an outstation like fort Yukon or Galena (Excluding State Outstations- McGrath, Delta, Tok, Copper River, Kenai) Please use the following naming convention:

Date Time Need – Filled at (Outstation)

Example:

6/7/25 1200 - Filled at FYU

6/7/25 1200 - Filled at GAD